



Google

Classroom

A parent's guide

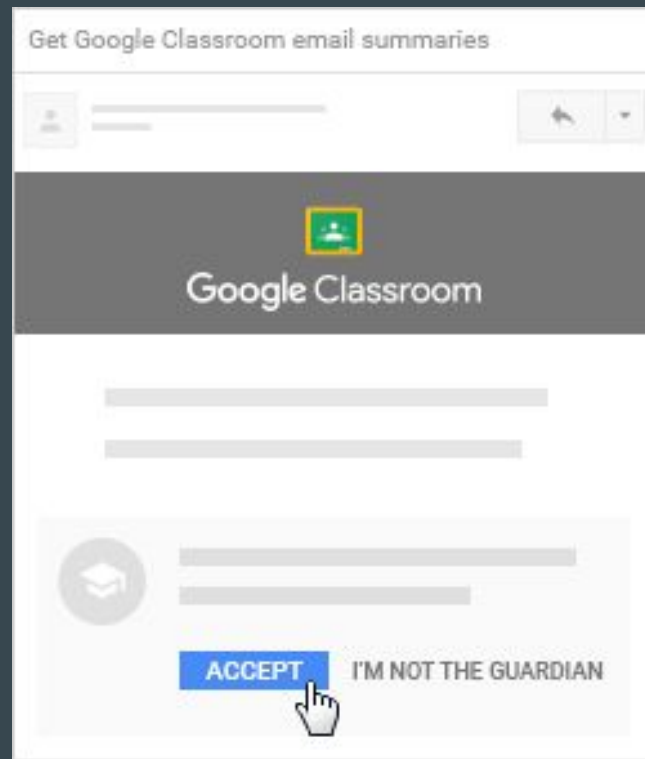
Agenda

- I. Google Classroom “Guardian”
- II. Daily Schedule
- III. Helping your child navigate
 - A. Today’s Assignments
 - B. Calendar & To-do list
 - C. Help Desk
 - D. Old assignments
 - E. Using the Stream
- IV. Pros and Cons of the App



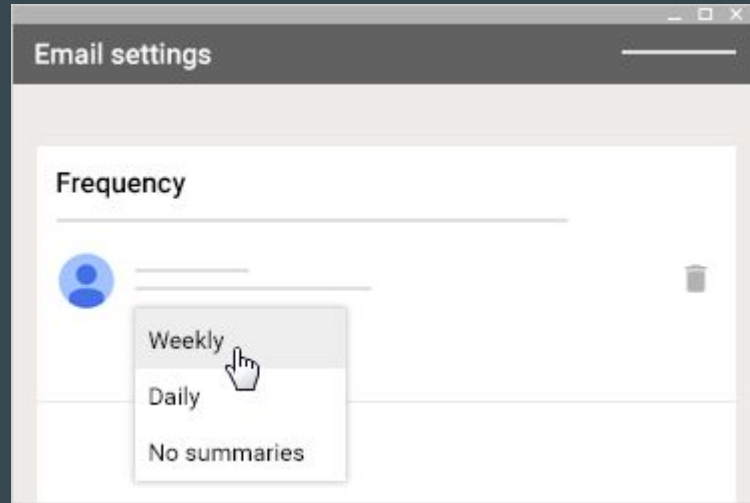
Guardian Invitation

- You can get email summaries sent to any email address.
- However, to view or update email summary settings, you need a Google Account.
- If you unsubscribe from email summaries, you're still connected to a student as long as you have a Google Account. Otherwise, unsubscribing removes you as a guardian.



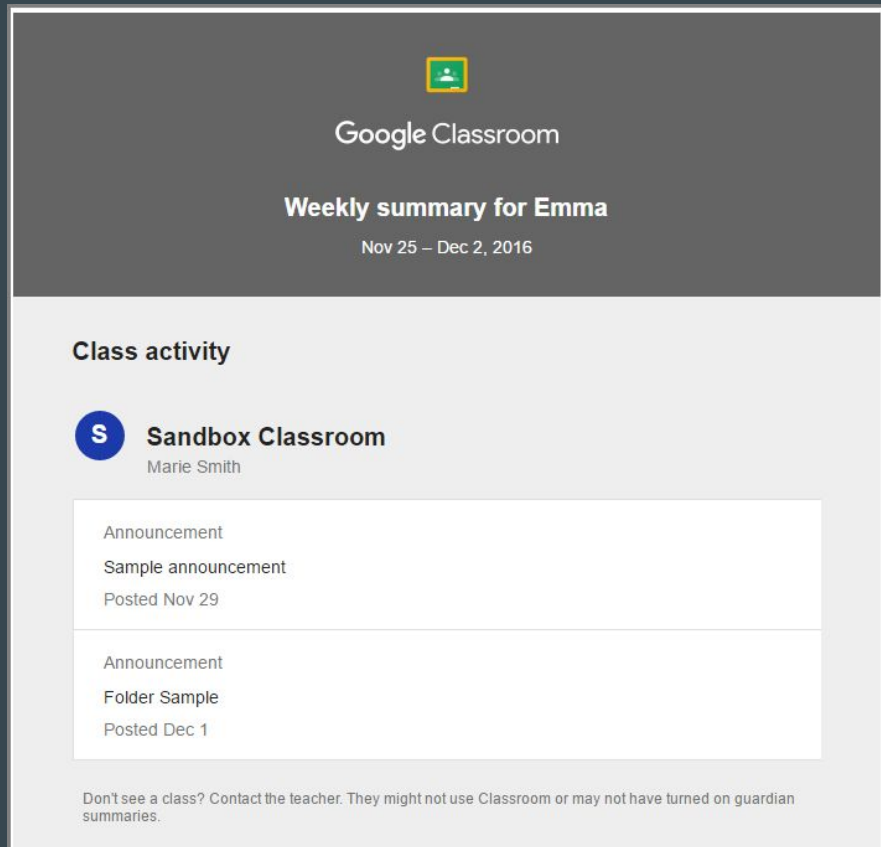
Settings


Set-up your Guardian settings to receive updates:



Guardian Email Summaries


- **Missing work**—
Work not turned in when the summary was sent.
- **Upcoming work**—
Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- **Class activities**—
Announcements, assignments, and questions recently posted by teachers.
- No grades
- No report? No updates or Teacher disabled




Google Classroom

Weekly summary for Emma
Nov 25 – Dec 2, 2016

Class activity

 **Sandbox Classroom**
Marie Smith

Announcement
Sample announcement
Posted Nov 29

Announcement
Folder Sample
Posted Dec 1

Don't see a class? Contact the teacher. They might not use Classroom or may not have turned on guardian summaries.

Make Changes?

- Need to change your email or settings?

<https://support.google.com/edu/classroom/answer/6388136?hl=en>



New Daily Schedule & Formatting

Consistent visualization and usage across all subjects

The screenshot displays the Google Classroom interface for a class named '7 Argaman Toshba' by Mr. Weiss. The 'Classwork' tab is selected, showing a 'Daily Schedule - 7th Grade' topic at the top, which is highlighted with a yellow oval. Below this topic is a '7th Grade Daily Schedule' Google Sheet. The left sidebar lists various topics like 'Today's Assign...', 'Project Work (sp...', 'Reading', 'Writing', 'Posters Around ...', 'Help Desk', 'Done WRITING', and 'Done READING'. The bottom section shows 'Today's Assignments' with a note: 'Students can only see topics with published posts'.

Grade specific daily schedule* posted to the top of the Classwork section

Daily schedule with Zoom links, daily announcements, what to bring

MONDAY						
Time	Class	Teacher	Zoom Info	Announcements	What to Bring	
8:00-8:20	Grades 2-8 - Tefilat Vatikn	Link	Meeting number: 392 415 1144			
8:20-8:48	Middle School - Tefilah	Link	Meeting number: 392 415 1144			
	Ulpan	G'veret Kalter	Meeting number: 940 1294 2250 Passcode: etikal			
8:50-9:28	Lyceum - Humanities	Ms. Bettmann	Meeting number: 969 5894 7755 Passcode: Odysseus			
	Academy- Science	Ms. Witztum	Meeting number: 928 7628 0276 Passcode: science			
	Alexandria - Tanach/Exploratory Office Hours	Ms. Cohen G'veret Hornstein				
9:30-10:10	Tzippori - Tanach	G'veret Hornstein	Meeting number: 996 4689 7769 Passcode: Torah			
	Usha -Toshba	G'veret Chelst	Meeting number: 407 057 5722 Passcode: Judaics			

Today's Assignments

Daily schedule is followed by Today's Assignments where this specific teacher sequences assignments for students to complete today

The screenshot displays the Google Classroom interface for a class named "7 Argaman Toshba" by Mr. Weiss. The "Classwork" tab is selected, showing a "Daily Schedule - 7th Grade" topic with a "7th Grade Daily Schedule" Google Sheet attached. The "Today's Assignments" section at the bottom is circled in yellow, indicating the current focus. The interface includes a sidebar with "All topics" and a list of topics, a top navigation bar with "Stream", "Classwork", "People", and "Grades", and a bottom status bar with a help icon and a note: "Students can only see topics with published posts".

7 Argaman Toshba
Mr. Weiss

Stream **Classwork** People Grades

+ Create Meet Google Calendar Class Drive folder

All topics

- Today's Assign...
- Project Work (sp...
- Reading
- Writing
- Posters Around ...
- Help Desk
- Done WRITING
- Done READING

Daily Schedule - 7th Grade Edited Aug 23

7th Grade Daily Schedule
Google Sheets

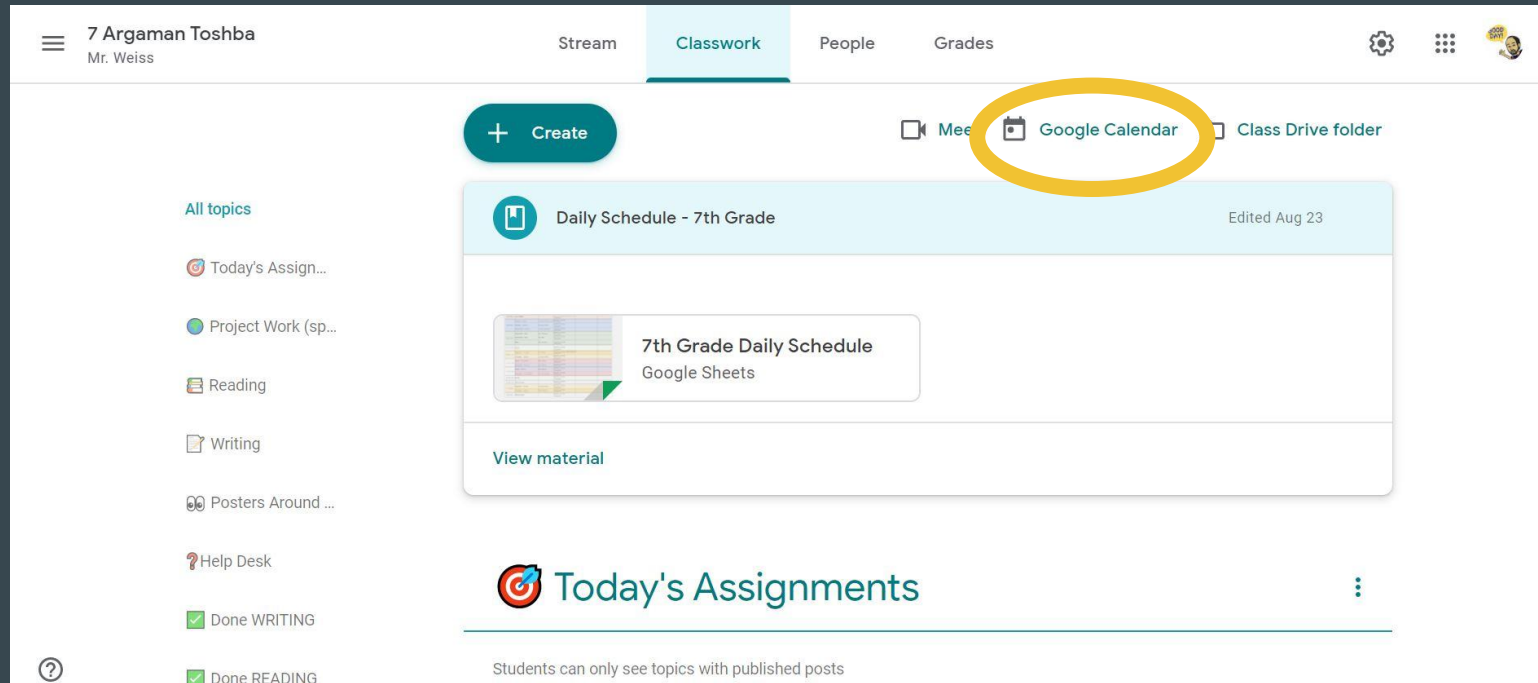
View material

Today's Assignments

Students can only see topics with published posts

Google Calendar

Assignments posted with due dates that populate into Google Calendar to help students manage workload, assignments, due dates



The screenshot displays the Google Classroom interface for a class named "7 Argaman Toshba" by Mr. Weiss. The "Classwork" tab is selected, showing a "Daily Schedule - 7th Grade" card. A yellow circle highlights the "Google Calendar" icon in the top navigation bar. Below the card, the "7th Grade Daily Schedule" Google Sheet is visible. At the bottom, the "Today's Assignments" section is partially shown, with a note stating "Students can only see topics with published posts".

7 Argaman Toshba
Mr. Weiss

Stream **Classwork** People Grades

+ Create Meetings **Google Calendar** Class Drive folder

All topics

- Today's Assign...
- Project Work (sp...
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Daily Schedule - 7th Grade Edited Aug 23

7th Grade Daily Schedule
Google Sheets

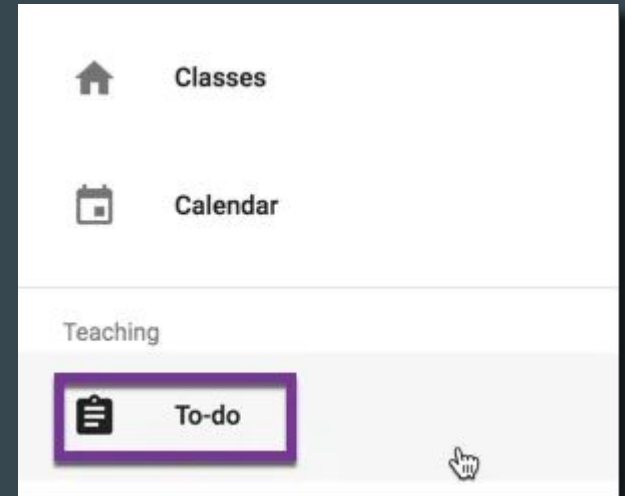
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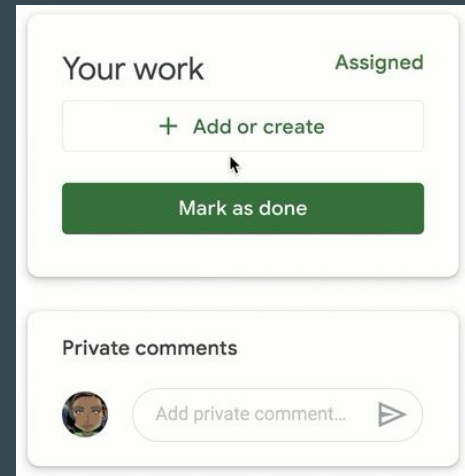
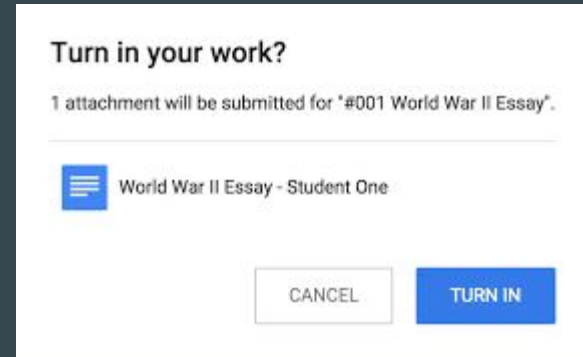
To-Do List

- Students also have a “to-do list” within google classroom that stays updated with all the assignments teachers in all classes have assigned, along with due dates.
- Students can view all classes at once or filter by class.
- Arranged by deadline.



Submitting Assignments

- Use the “Mark as Done” button, even if you do the assignment outside of google classroom (like FlipGrid).
- Not sure which ones you are missing? Go to your To-Do List and see-- if you see items you completed, click on them, then click “Turn In” or “Mark as done”



Help Desk

- How to articles, videos and instructional guides to help students with regular tasks like submitting assignments.
- Having a technology issue? Login to Google Classroom not working?

Contact Tech Support:

<https://miltongottesman.on.spiceworks.com/portal/tickets>

A white rectangular button with a red question mark icon followed by the text "Help Desk" in blue.

? Help Desk

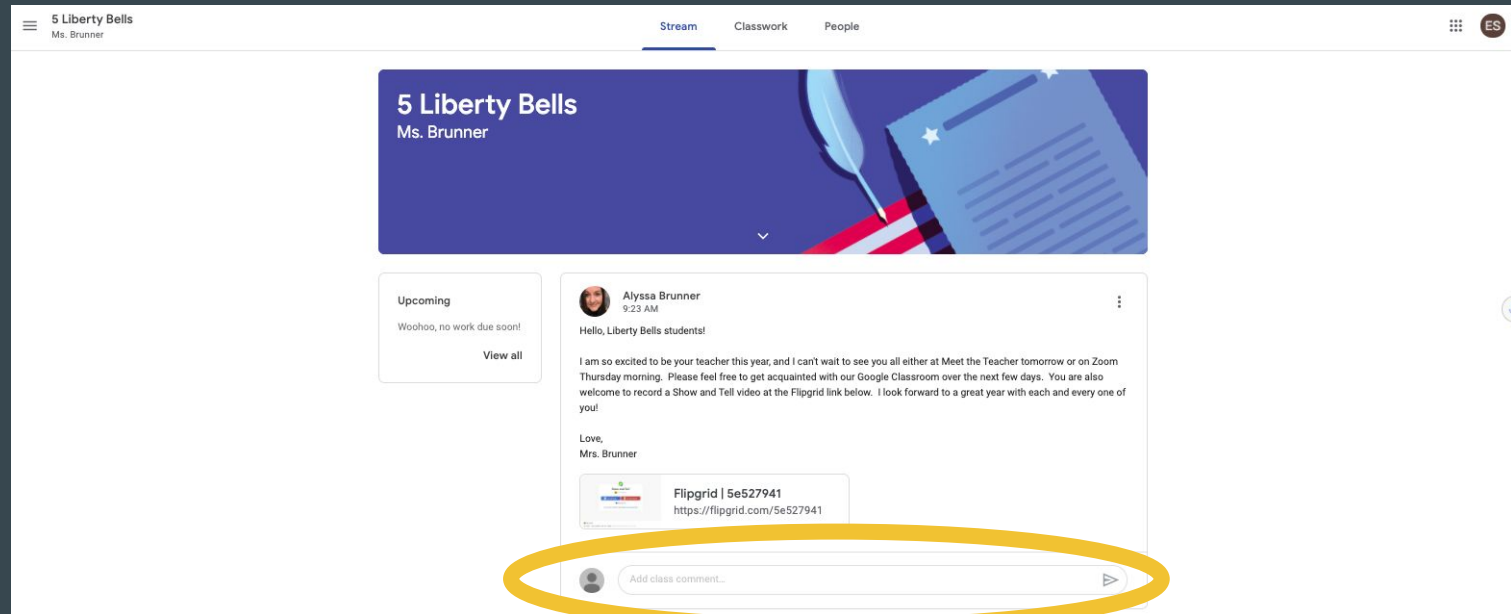
Old Assignments

- Want to see an old assignment?
- All assignments will be moved to an “archive” after their due dates.
- At the bottom of the classwork section you will find topic headers with a green check to indicate completion.

 Done WRITING

Using the Stream

- Students can ask questions and comments in *response* to a teacher's post in the stream or in the comments section of assignments.



The screenshot displays the Flipgrid interface for a class named "5 Liberty Bells" by Ms. Brunner. The top navigation bar includes "Stream", "Classwork", and "People". A blue header banner features the class name and a graphic of a quill pen and a document. On the left, an "Upcoming" section shows a message: "Woohoo, no work due soon!" with a "View all" link. The main content area shows a post from Alyssa Brunner, dated 9:23 AM, with the text: "Hello, Liberty Bells students! I am so excited to be your teacher this year, and I can't wait to see you all either at Meet the Teacher tomorrow or on Zoom Thursday morning. Please feel free to get acquainted with our Google Classroom over the next few days. You are also welcome to record a Show and Tell video at the Flipgrid link below. I look forward to a great year with each and every one of you! Love, Mrs. Brunner". Below the text is a Flipgrid link: "Flipgrid | 5e527941" with the URL "https://flipgrid.com/5e527941". At the bottom, a text input field with the placeholder "Add class comment..." is highlighted with a yellow oval.

Pros and Cons of the App

Pros

- Great for seeing what work is assigned or due.
- Easier to photograph and submit work.

Cons

- Only one account can be logged in at a time.
- Requires a cell phone or tablet
- Hard to navigate to external sites for assignments.



Questions?

Chat the questions you have now.

Questions you have later about Google Classroom (not tech issues):

jill.stepak@miltongottesman.org

Tech issues?

<https://miltongottesman.on.spiceworks.com/portal/tickets>