



Jill Stepak

Learning Designer and Educational Strategy Consultant

PROFILE

A strategic thinker and award-winning instructor with more than 15 years of instructional design experience, and 8+ years as an executive leading educational and e-learning programs. Exceptionally organized and creative, and fluent in most key instructional design technologies. A skilled communicator who specializes in turning complex concepts into accessible, engaging, and memorable learning experiences.

WORK EXPERIENCE

Instructional Designer | Curriculum Developer

Contractor

July 2021-Present

- Designed Instructor Led Training, Facilitator Guide and Participant Materials for American college-bound students
- Produced content and design for a product by a Direct-to-Consumer company (using InDesign)
- Created a website for a virtual coaching company, including logo design
- Designed layout of materials and implementation strategy of educational program for Canadian non-profit

Instructional Designer | Curriculum Developer | Teacher

Milton Gottesman Jewish Day School | Washington, DC

August 2016- August 2022

- Developed and implemented an instructional program for over 350 learners, using an innovative pedagogical approach called TAB (Teaching for Artistic Behavior)
- Received a \$36,000 Kohelet Prize for excellence in differentiated instruction
- Led a school-wide overhaul of online instruction during the COVID pandemic: Designing consistent and user friendly LMS templates and implementation guidelines, creating job aids, interactive guides, and videos to train over 100 colleagues
- Served as a mentor to other instructors at the school and in the broader TAB community

CONTACT



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EDUCATION

Learning Designer Certificate

Idols Courses Academy

Executive Master's of Education

Hebrew Union College- Jewish Institute of Religion

Bachelor of Arts, Jewish Education & Modern Hebrew

University of Wisconsin-Madison

SKILLS

Instructional Design, Curriculum Development, Graphic Design, Project Management, LMS Management, Training & Facilitation, Communication, Organization, Collaboration, Strategic Planning

TECHNOLOGY

Microsoft Office, Articulate 360 (Storyline, Rise), Camtasia, Google Suite, Bitely, Camtasia, iMovie, Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Canva, Sketch, D2L, Moodle

Vice President of Academics

ShalomLearning | Bethesda, MD

2012 - 2015

- Created an online learning model and curriculum that helped grow the company from 6 to nearly 400 paying learners in just two years
- Designed and implemented LMS structure for entire organization and managed product integration
- Led team of educators and business development professionals to support product development and customer integration
- Managed relationships and oversaw integration with content partners
- Trained over 40 instructors from around the world on online learning best practices and using our LMS platform

Director of Education

Temple Sinai | Washington, DC

2007 - 2012

- Managed and trained team of 43 educators and administrators to provide educational experience to more than 1000 learners
- Re-envisioned and implemented the entire program by winning buy-in from the board, educators, and other key stakeholders
- Conducted a 360-degree needs analysis to redesign and deliver a new website and database for the organization